

# Cardinal Chorale Music Workshop Code of Conduct

*As a member of Cardinal Chorale Music Workshop, I agree to...*

## Musical

1. be present and on time at all full, sectional, and part rehearsals, performances, and special activities unless excused in advance by the director.
2. have my music, water bottle, and a pencil at all rehearsals and mark music as indicated.
3. follow common rehearsal etiquette: to listen, be aware of good singing posture (standing or sitting), and be courteous to staff and other singers. I understand that talking or "vegging out" wastes precious time.
4. remain in rehearsal at all scheduled times unless there is an emergency. I will use the restroom and get water before rehearsals/at breaks.
5. take care of my voice by refraining from loud talking, screaming, yelling, and even unnecessary singing. All are potentially damaging to my voice.
6. be careful not to oversing or to overpower other singers, striving instead to balance with them and thereby to help create a beautiful ensemble sound.
7. **mark all of my music with my name** (and other information given on the music notes) before Sunday's sectional rehearsal. I will take personal responsibility for my music.

## Residence Hall Living

8. respect others' rest by refraining from any unnecessary noise. **I understand that quality rest and sleep** are vitally important for my well-being as a singer. I will regard the residence hall as an oasis of rest and quiet.
9. follow the times posted for being "in for the night" and "lights out." I will stay in my assigned room from 11:00 p.m. until 7:00 a.m. (or as otherwise announced), and I understand that non-compliance will be grounds for my expulsion from the Cardinal Chorale.
10. respect the room assignments, realizing their importance for proper identification in the case of an emergency. I will not change my room assignment without the permission of my dean.
11. I understand that once check-in is completed, **visitors (including my family) are not permitted in the residence halls until checkout following the final concert.**
12. keep my room neat. I will keep extra clothing, towels, and other items properly stored near my bed or in my dresser. I agree not to leave personal belongings in the restroom or shower.
13. **label all uniform** parts with my name in an area designated by the staff.
14. lock up my valuables. I understand that neither Muskingum University nor the Cardinal Chorale is responsible for loss or damage to my personal belongings. **[We urge all members to leave expensive jewelry, watches, electronic devices (including gaming systems, tablets, and computers), and other valuables at home.]**
15. not "borrow" or touch the belongings of others without their permission.
16. be present and on time for all announced inspections.
17. not enter any residence hall living areas of singers of the opposite sex.

## Uniform - (uniform is any time you are wearing the Cardinal Chorale Music Workshop tee-shirt; or your dress uniform - your polo shirt/slacks)

18. wear only small silver or gold stud earrings while in uniform. I understand anything covering facial piercings must be small and **clear!**
19. wear my uniform shirt with pride. This includes, but is not limited to, keeping my dress uniform shirt tucked in and not wearing large/excessive or unusual jewelry/accessories that draw attention to myself (nose rings, necklaces, unusual hair colors or accessories, or excessive amounts of make-up for example). UNIFORM means alike. I understand that my dress uniform shirt is only worn with the complete uniform, and not with casual clothes.
20. wear my Cardinal Chorale name tag and have it visible at **all times**. I will not switch name tags.
21. dress modestly when in casual clothing. I realize that staff members may use their judgment in asking me to change.
22. have a neat hair style, in a natural color and kept out of my face. Men are expected to be clean-shaven. Men's hair should be **no longer than collar length, or must be worn up at all times while in uniform.**

## General Regulations

23. respect staff members and other singers, recognizing that we all are here for the same purpose.
24. **keep myself clean with deodorant, clean clothes, and at least one shower each day.**
25. understand that P.D.A. (*public display of affection*) is limited to holding hands.

26. be aware of the daily schedule, and **arrive on time** for all rehearsals, activities, performances, and meals.
27. behave in a manner that will be a credit to the Cardinal Chorale. This includes language and personal behavior, in and out of uniform, in person, online, and in all use of social media.
28. be inclusive of others, especially those outside my normal circle of friends. Social exclusivity in any form will not be tolerated.
29. park in the designated area and relinquish my keys at registration. Keys will be returned following the premiere concert. **[For the safety of your car, we urge you to leave it at home.]**
30. stay on site for the entire experience, unless I have prior written permission of the Director. Exceptions may be made in the event of an emergency.
31. **understand that anyone damaging property must pay for the damage.**
32. refrain from any activity which may result in injury to myself or others. I further understand that my health and well-being are essential to the success of the Cardinal Chorale.
33. not ride in any vehicle unless authorized by a staff member.
34. refrain from using or possessing alcoholic beverages, tobacco products, illegal drugs, weapons or fireworks of any kind, and to refrain from fighting. I realize that that any evidence of the above is grounds for my expulsion and possible prosecution. I understand that smoke detectors and fire equipment are designed for my safety; I promise not to tamper with them.
35. follow all local, state, and federal laws while at the Cardinal Chorale Music Workshop. I realize that breaking any of these laws will result in my expulsion from the Cardinal Chorale and possible legal ramifications.
36. report any injury **immediately** to a staff member, who will contact the proper medical authorities. I understand that if I am sick enough to be excused from a rehearsal or performance, I will sign in sick in the office, and may be confined to the clinic except for meals until evening "in for the night" times.
37. ***drink plenty of water!!***
38. refrain from wearing hats in rehearsals or inside any building. I understand that this is a common courtesy.
39. not tamper with, move or use any Cardinal Chorale equipment without permission from a staff member, including, but not limited to sound equipment, pianos, risers and percussion equipment. I will take personal responsibility at all times for my instrument (if applicable).
40. remember that I am a representative of my school, my family, my hometown, and myself. I promise to act professionally, and realize in doing so, I will also be treated professionally.
41. limit the use of electronic devices to free time only. I understand that electronic devices will **not** be used in performances, rehearsals, or at meals.
42. **keep myself physically and emotionally fit to sing!**

I understand that violation of any of the above rules may result in discipline up to and including expulsion from the Cardinal Chorale and this summer workshop. Furthermore, I understand that anyone expelled from the Cardinal Chorale for violations of this agreement, or other rules outlined at the Workshop regarding my safety, will have a letter sent to his/her parents explaining the infractions, and that copies of the letter may be sent to the singer's choral director and principal/dean.

**I understand that these commitments are common sense rules that will enable me and other members of the Cardinal Chorale to put our best foot forward in continuing this tradition of excellence. I promise to abide by them, and any other rules that may be posted or outlined during the Workshop and my time with the Cardinal Chorale.**

\_\_\_\_\_  
Choir Member's Name – please PRINT

\_\_\_\_\_  
Choir Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Name – please PRINT

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

*One copy of this agreement is to be turned in at registration; the other copy should be kept in your music folder for reference.*